



কারিতাস

আঞ্চলিক কার্যালয়
১/ই বায়েজিদ বোস্তামী রোড
(মিমি সুপার মার্কেটের পিছনে)
পূর্ব নাসিরাবাদ, পাঁচলাইশ, চট্টগ্রাম - ৪০০০।

কারিতাস

সমাজ কল্যাণ ও মানব
উন্নয়নের জন্য বাংলাদেশের
ক্যাথলিক বিশপ সম্মেলনীর
একটি স্থানীয় প্রতিষ্ঠান।

স্মারক :

CCR/2016-2017/O.M:- 30

তারিখ : 24/11/2016

Re-Invitation Experts Of Lesson Learn & Good Agriculture Practice

Caritas Chittagong Regional Office is inviting applications from the eligible candidates for the position of Project Consultant for **Lesson Learn & Good Agriculture Practice** under the Project namely Food Security Project (FSP) of Chittagong Hill Tracts (CHTs). A three-years project beginning from July 2013 to June 2016 have been implemented in 3 upazilas(Alikadam, Lama, Thanchi) under Bandarban, Manikchari Under Khagrachari and Rajsthali under Rangamati Hill District. This project is funded by the Secourse Catholique, Caritas France. Currently the project is on Bridging phase which starting from July 2016 to June 2017. The Food Security Project -CHT project focused on 2375 households promotion of livelihood of the poor and marginalized ethnic people & Bengali farmers through practice of Sustainable Agriculture (SA).

Details of Position with Educational qualifications and Requirements

- Good Writing Skill on Case study and have experiences on Publication & Booklet ;
- Age: 40-60 years
- Qualification: S/he should be Maters in journalism / Social science from any Public University with good academic records. S/he who has experts of writing case studies/ publications/booklets/ training materials/ conduct training of Chittagong Hill tracts will be given preference.
- Experience of develop publications consultancy or Research in development projects in NGO sectors .
- Strong report writing skills Both Bangla and English.

Remuneration : Please note that you will be to develop 10 case studies of 50 pages both in Bangla & English a full booklets . as per need by taking assistance from the Project team as well as our Central Office. The total duration of the Training & prepare on is 30 days (at least 10 days in field at Chittagong Hill Tracts and 20 days in writing & printing). Kindly be informed that your food, accommodation and travel in the field as well as for attending/ conducting training(lesson Learn) & different collections in working area will be borne Caritas Bangladesh.

May, we therefore, request you to kindly submit your Fees (Per Day) for 20 days (VAT and TAX will be deducted at source as per Govt. rule of the Country) **by 30 November 2016** on 05 pm. Please note that our Selection Committee will review your financial proposal and also consider other essential criteria for the selection of one Experts.

Key Responsibilities

- To identify and analyze the learning's and best practices of the Project.
- The based on the case study on the project at model & components wise at least 10 both in Bengali & English to write with at least 3/4 qualitative pictures. Reflection on small refers of Good practices with picture (1 refers for 1 picture) & challenges during the project period both in Bengali and English.
- At least 10 case studies in containing of 45 pages in 10 Case studies of booklet good looking of cover page with must have a good picture. Draft booklet before printing to be confirm by Caritas Authority.
- The selection of key beneficiaries for writing case study May be considered on the working areas.
- To produce (printing & prepare)and deliver the soft copies all case studies for feedback project team, Regional & Central office.



কারিতাস

আঞ্চলিক কার্যালয়
১/ই বায়েজিদ বোস্তামী রোড
(মিমি সুপার মার্কেটের পিছনে)
পূর্ব নাসিরাবাদ, পাঁচলাইশ, চট্টগ্রাম - ৪০০০।

কারিতাস

সমাজ কল্যাণ ও মানব
উন্নয়নের জন্য বাংলাদেশের
ক্যাথলিক বিশপ সম্মেলনের
একটি স্থানীয় প্রতিষ্ঠান।

স্মারক : CCR/2016-2017/O.M:- 30

তারিখ : 24/11/2016

Page- 2

Tentative Time schedule:

Sl. No	Particulars	Tentative Time
1	Collection of different documents, data and photos	01-05, December 2016
2	Prepare on Case study with Design	06 December - 15 December 2016
3	Submission of Case study	18 December 2016

Eligible and Interested candidates with requisite qualifications are invited to Submit a complete CV with details two passport size photographs and copies of all academic and experience certificates including National ID to the following address: **Regional Director**, Caritas Chittagong Regional Office, 1/E, Baizid Bostami Road, East Nasirabad, Panchalaish, Chittagong on or before **5:00 pm, 30, November 2016**. Only short-listed candidates will be called for discussion.

James Gomes
Regional Director
Caritas, Chittagong.